



February 25, 2025

RE: [REDACTED]

4F, 6-82 Otamachi, Naka-ku
Yokohama-city, Kanagawa
231-0011
Japan

Student Number: [REDACTED]

To Whom It May Concern:

On behalf of [REDACTED], I am pleased to provide you with information about the Penn Foster High School Program that [REDACTED] enrolled in on **December 12, 2024**. This letter is in lieu of any common application/college/school recommendation letter/scholarship form.

Penn Foster High School is a non-traditional educational institution, which offers guided independent study through distance learning. To fulfill graduation requirements, 21 credits in specified disciplines must be successfully completed. The discipline requirements are 4 English, 3 Math, 3 Science, 3 Social Studies, 2 Arts/Humanities, 1 Health/Physical Education, and 5 Electives. Penn Foster High School is accredited nationally by the Distance Education Accrediting Commission, and regionally by the Commission on Secondary Schools of the Middle States Association of Colleges and Schools. In addition, we are accredited by Cognia. We are licensed by the Pennsylvania State Board of Private Licensed Schools. Our CEEB code is 394413.

Enrollment in our program represents a major commitment to self-improvement and career growth. The Penn Foster High School program is conducted by independent study and requires dedicated effort and self-motivation considerably above the average.

Due to the nature of our program, we do not assign class rank/size or grade level, and we are unable to provide personal recommendations for students. In addition, we do not track student attendance.

[REDACTED] **current GPA is 4.00 on a 4.0 scale (unweighted).**

Should you require any additional information, do not hesitate to contact the school at 1-888-427-1500.

Sincerely,

A handwritten signature in blue ink that reads 'Mariam F. Dawoud'.

Mariam Dawoud
High School Math Instructor
Penn Foster High School
200 Hickory Street
Scranton, PA 18505